



How to Manage Information: A Systems Approach

Richard Palmer, Harvey Varnet

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How to Manage Information is the first authoritative discussion of the techniques and evaluative procedures necessary for the successful development of an efficient information management system--or the improvement of an existing one. The entire process is presented in seven chapters, each one covering a step in the process of selecting and implementing a system, and the monitoring of a system's ability to meet its requirements. In addition, the book is packed with illustrative figures, from organizational and budget charts to sample inventory and systems requirements tables.

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